

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
August 6, 2026
Meeting held at 9:30 a.m.
Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: B. Dohm, Vice Chairperson; D. Fuller, Secretary; B. Gutowski; A. Bawkey; J. Kargol

Members Absent: D. Mapes; D. Keiser, Chairperson

Members of Public:

Staff Members: J. Steffel, N. Gibbons, M. Keiser

Call to Order

B. Dohm called the meeting to order at 8:30am.

Approval of Agenda

B. Gutowski motioned to amend and approve the agenda for August 6th, 2026; J. Kargol supported. All present voted in favor.

Minutes

The minutes of the June 4th, 2026 DPW meeting were reviewed by J. Steffel. D. Fuller motioned to approve the June 4th Minutes; A. Bawkey supported. All present voted in favor.

Financials

The May and June financial report was reviewed by J. Steffel. A. Bawkey motioned to approve the May and June financials; Supported by B. Gutowski. All present voted in favor.

Operations Update (OLD BUSINESS)

Personnel: Emmet County DPW is fully staffed. DPW recently hired Craig Devalasco and James Baker; Craig is being trained on gatehouse duty and James is adjusting well as a new processor.

Part 115: Materials Management Planning Committee meetings have been cancelled for both July and August. Emmet County is currently in the plan writing stage and is further along than most counties.

Tip Wall Repairs: A rebuild project is needed to fix the sinkhole on the tip wall. DPW anticipates a September-October start date with the duration of the repair yet to be determined.

Traffic Flow: An RFP draft is in the works. It will be in search of engineers to develop a re-design for traffic flow in and out of the Drop Off Center Facility. DPW wants to prioritize a traffic flow study before starting with Master Plan developments.

Roofing Project: This is a continuation of the roofing repairs that were done last year. This project was part of the 2025 and 2026 capital budget. Summit Roofing is the company that we are working with to reinforce the roof.

Alanson Recycling Drop site: J. Steffel met with Jason Losey from the Village of Alanson DPW. The Village of Alanson has agreed to try a temporary drop-site located roughly 100 feet directly south of the current

drop-site at the same technical location. After the trial period with the temporary drop-site the Village will decide if the new location is a good fit. Once given the green light by the Village of Alanson, we will budget for concrete and fencing in the 2027 budget to make the site permanent.

OTHER BUSINESS (NEW BUSINESS):

RRS Change Order for MMP: RRS was previously giving us technical assistance. The change-order would allow RRS to write the MMP for Emmet County. D. Fuller made the motion to approve the RRS change order and B. Gutowski supported.

RFP For 2 Open Top Roll Off Containers: 2 additional roll-off containers are in the capital budget. The bid opening is scheduled for August 27th. A recommendation for the bid award will be made in the September DPW Board Meeting.

GUD Marketing/EGLE Video Production: Michigan EGLE is creating a behind the scenes educational video that shows the path that a steel can takes as it is being recycled from residential tote to bale. Emmet County Recycling was the chosen recycling facility for the story and the location of the video production. Video production is scheduled for August 11th.

August Household Hazardous Waste Day: HHW event will be on August 22nd. The date is earlier than in years past to make it more accessible to Bayview/ seasonal residents. Additional timeslots have been added to accommodate more appointment requests and all appointments are filled.

Facility Entrance Sign Project: A Temporary sign is required to help control traffic and signal to customers to stop, so the bypass lane is not blocked. DPW also got a quote on lane painting for an emergency bypass lane in at the entrance.

Public Comments

None.

Round Table Discussion

None.

Meeting Adjourned: 9:05.

Next Meeting: Thursday September 3rd, at 8:30 am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Spring.

A handwritten signature in black ink that reads "Douglas Fuller". The signature is written in a cursive, flowing style. The first name "Douglas" is written with a large, looped 'D' and the last name "Fuller" is written with a large, looped 'F'. The signature is positioned in the lower half of the page.